**Letter to Bishop Dennis Sullivan**

***Purpose*:** As part of the Sacrament of Confirmation, you are asked to write a letter to the Bishop telling him about yourself, why you want to receive Confirmation and who has inspired you on you journey.

***Guidelines*:** The letter can be typed or neatly hand written on stationary (not ripped out of a note book).

**Sample Letter**

Letter to Bishop Sullivan requesting Confirmation

Dear Bishop Sullivan,

(The letter requesting Confirmation to our Bishop should contain 4 paragraphs. The topics are listed below.)

1. Introduce yourself. Tell Bishop Sullivan who you are, some things about yourself, that you are a member of the Catholic Community of the Holy Spirit, and that you are writing to him requesting to be able to receive the Sacrament of Confirmation.
2. Tell Bishop Sullivan why you wish to be confirmed and what Confirmation will mean for you in your life.
3. You may talk about the things you have learned about Confirmation and why those things are important. For example, you may talk about the gifts of the Holy Spirit and how one of them may help you in your faith journey. Let it be easy for the Bishop (who you may not have met before) to see who you are and how far you have come in your faith journey. You might also like to talk about some of the service projects you have done in preparing for Confirmation. Let this be a time to demonstrate to the Bishop that you understand the Sacrament and are prepared to receive it of your own free accord.
4. Tell Bishop Sullivan the name of your sponsor and why you have chosen this person. Also tell him the name you are taking in Confirmation and why that name has significance to you.
5. In the closing paragraph, thank Bishop Sullivan for taking time to read your letter. If you intend to do so, it would also be appropriate to offer to pray for him.

Sincerely,

(Your name here)

When you are finished a first draft of your letter, please ask a parent, sponsor, or teacher to go over it with you to be sure it is correct and free of grammatical and spelling errors.

**Don’t stress, just do your best! Ask the Holy Spirit to help you write this letter and trust that He will!**